

TOPIC
N°4BUILDING AND USING UNIQUE
IDENTIFIERS TO PSEUDONYMISE
PERSONAL DATA WHERE YOU CAN

It is an overview of all the good practices and the ones to avoid related to building and using unique identifiers for personal data (that are feasible with the usual field constraints).



DO'S

- Use sequential numbers at the end of the code, or use random identifiers, as techniques to pseudonymise data
- Use a platform that automatically generates the unique identifiers
- Implement appropriate security measures to secure the database
- Restrict access of the staff to the unique identifiers document
- Ensure that within different database tables it's necessary to use foreign data for reconstitution
- Take into consideration the relationships between different coding methods that could take place within the same intervention/project, E.g.: Generating a code that represents the household, alongside generating a code that represents each individual within the household
- Provide proper training to the data enumerators, project teams on how to effectively use the unique identifiers to avoid as possible the duplication



DON'TS

- Associate photos or first and last names of beneficiaries with unique identifiers
- Establish a pseudonymisation code based on personal identifiers such as date of birth, city, gender, etc.
- Using personally identifiable information to build a unique identifier