

TOPIC
N°5MAKE AN ASSET OF YOUR LOCAL NGO
PARTNERSHIPS IN TERMS OF
RESPONSIBLE DATA

It's an overview of all the good practices an NGO can have with its local partners (that are feasible with the usual field constraints). This presents the different dimensions you should be looking into (administrative, capacity building, technically etc).



DO'S

- Include the responsible data management approach in the discussion when starting the partnership and in the MoU/agreement
- Codifying data is a good practice that the local partner should be encouraged to adopt.
- Raise awareness of data protection practices, e.g. how to share data
- Define a chain of communication and clarify roles and responsibilities within the partnership framework
- Identify actions to be taken around the responsible data management especially regarding data collection and data sharing processes, e.g. through a roadmap
- To have a harmonised tool rather than a unique database and identify the roles in data collection to avoid duplication efforts and beneficiary fatigue
- List the type of data to be collected and all elements of personal and/or sensitive data
- Describe potential risks and threats of all data processing activities of the project such as sharing, with the partner



DON'TS

- Data sharing outside of the MoU framework
- Internal/external database shared by the partner without security measures
- Offering local NGOs tools that are unsuitable or difficult to use, which can lead to misuse and data protection issues
- Reduce the importance of data sharing in the partnership and its associated risks